



Organization Overview

AcruXKC (www.AcruXKC.org), a 501(c)3 public charity, operates education, grantmaking and healthcare access programs that contribute to the health and quality-of-life of individuals across the bi-state Kansas City region. AcruXKC's flagship program, AccessKC (www.AccessKC.org), promotes health equity by eliminating barriers to basic health needs for area residents with low incomes so they have access to products and services that enable them to enjoy better health and quality of life.

Position Profile

AcruXKC seeks a visionary, strategic, and transformational leader with a commitment to health equity to serve as Vice President, AccessKC. This individual will provide day-to-day oversight of AccessKC and will propose, develop, and implement strategic initiatives to expand the variety of AccessKC services available and increase the number of area residents the program serves. Reporting to the Executive Director and supervising three professional staff, the VP, AccessKC will lead the development of plans for new services that meet community needs, scale AccessKC's impact, and increase public awareness of the program. AccessKC needs an energetic, forward-thinking leader with business acumen and a proven record of influence and impact. Candidates should be creative, mission-driven, and capable of working collaboratively with nonprofit leaders, business owners, and other stakeholders.

Essential Functions & Responsibilities

Program Leadership (65%)

- Provide strategic, technical, and managerial leadership for successful program operations
- Identify opportunities for strategic expansion, innovation, automation, and improvement
- Optimize efficiency, productivity, and effectiveness of people, procedures, and systems
- Evaluate program strategy and operations to ensure ongoing program relevancy
- Understand key program metrics, and develop and implement analytics and reporting
- Ensure data quality, track outputs, and make data-informed decisions
- Develop and maintain quality assurance measures to ensure clients receive high-quality services
- Ensure sufficient geographic coverage of partner agency and vendor sites
- Establish and cultivate strong collaborative relationships and community partnerships
- Ensure AccessKC operates in accord with policies and Standard Operating Procedures (SOPs)
- Prepare and monitor program budget

Management (25%)

- Hire and train qualified staff, assigning clear roles and responsibilities, setting objectives and holding them accountable, while ensuring they have the tools and support necessary to succeed
- Ensure staff engagement, support, and growth, including regularly scheduled team meetings, one-on-one meetings, and design and implementation of professional development plans
- Recruit, train, supervise, and evaluate interns, volunteers, and VISTA members as needed

Other Functions (10%)

- Represent AccessKC and AcruXKC at meetings and events, and on committees/task forces
- Serve on the executive team to work toward organizational goals defined by the strategic plan
- Stay informed about relevant healthcare trends and policy developments
- Perform other duties as assigned



Competencies (Skills, Knowledge & Abilities)

- Demonstrated interest in healthcare with clear commitment to health equity
- Consistently cited for passion for work, energy, and a can-do attitude
- Ability to anticipate consequences and trends, and incorporate them into program planning
- Forward-thinking, and creative; Quick, nimble learner who easily masters new skills
- Analytic and decisive decision maker; Exceptional troubleshooting and problem-solving skills
- Experience managing and navigating vendor relationships, including price negotiations
- Detail-oriented, resourceful, tech-savvy, and efficiency-curious
- High ethics standards, appropriate professional image, and lead-by-example leadership style
- Ability to manage multiple priorities and tasks simultaneously and thrive in a fast-paced setting
- Ability to self-assess, set priorities, self-correct, and ask for help when needed
- Exhibits non-judgmental attitude regarding social, cultural, and economic status

Minimum Qualifications

- Bachelor's or master's degree in business, nonprofit management, or related field preferred and/or significant relevant job experience
- Outstanding communication skills (written and oral), including listening; extemporaneous speaking; and the ability to analyze, think critically, and explain complex concepts clearly
- Skilled project manager with the ability to set clear expectations for timelines and deliverables
- Demonstrated success at developing and operationalizing strategies that have elevated a program to the next stage of growth
- Proven leadership and management skills, including demonstrated ability to take initiative, stay organized, delegate work, and support team members in meeting responsibilities
- Accustomed to working without heavy supervision and capable of leading, motivating, and inspiring staff, partners, board and committee members, and other stakeholders
- Bilingual/Spanish speaking a plus
- Proficiency in Microsoft Office programs, with a higher level of understanding and knowledge of Excel, Word, Outlook, and SharePoint
- Must have own vehicle, valid KS or MO driver's license, current insurance, clean driving record

Employment in this permanent, full-time, exempt role is subject to reference and background validation, as well as a probationary period.

Employee Benefits

AccessKC offers a highly-competitive benefits package:

- Employer-paid medical, dental and life insurance
- 403(b) retirement plan with up to 6% match by AcruxKC
- Employer-sponsored Short-Term Disability
- Access to EAP services
- PTO and eight paid holidays per year + one floating holiday
- Significant flexibility to work from home
- Professional development opportunities
- Fun team and supportive work environment

**Salary Range**

\$90,000 to \$110,000

To Apply

Submit a cover letter, resume, and three professional references to Beth@AcruxKC.org. Please include VP-AccessKC in the Subject line of the email. We are unable to respond to questions/inquiries by phone or email.

AcruxKC is an equal employment opportunity employer that does not discriminate on the basis of actual or perceived race, color, sex, religion, age, national origin, military (including veteran) status, disability, genetic information, gender identity, gender expression, sexual orientation, or any other characteristic protected by applicable federal, state or local law.

AcruxKC is dedicated to this policy with respect to recruitment, hiring, placement, promotion, transfer, training, compensation, benefits, employee activities and general treatment during employment. It is also committed to complying with all applicable laws providing equal employment opportunities.